



DIOCESE OF SAINT AUGUSTINE
OFFICE OF THE SUPERINTENDENT

Code of Ethics: *Instructional Personnel and School Administrators*

I acknowledge that I received training on and will adhere to the following principles:

1. I value the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
2. My primary professional concern will always be for the student and for the development of the student’s potential. I will therefore strive for professional growth and will seek to exercise the best professional judgement and integrity.
3. I am aware of the importance of maintaining the respect and confidence of my colleagues, of students, of parents, and of other members of the community. I will strive to achieve and sustain the highest degree of ethical conduct.
4. I understand that I have an affirmative duty and legal responsibility to report any alleged instructional personnel or school administrator misconduct that affects the health, safety or welfare of a student. I also understand that a failure to report such misconduct may result in penalties up to termination of employment and/or revocation of any applicable licenses or certifications. I understand that examples of misconduct that may affect the health, safety or welfare of a student include but are not limited to: drug and alcohol use, disparaging comments, prejudice or bigotry, sexual innuendo, cheating, testing, violations, physical aggression or accepting favors from students.
5. I further agree to abide by the following procedures when reporting alleged misconduct of an instructional personnel or school administrators:
 - a. Immediately report all allegations or any suspicion of misconduct that affects the health, safety, or welfare of a student engaged in by any instructional personnel to the school to the school principal; or Immediately report all allegations or any suspicion of misconduct that affects the health, safety, or welfare of a student engaged in by any school administrator to the school principal; or immediately report all allegations or any suspicion of misconduct that affects the health, safety, or welfare of a student engaged in by the school principal or supervising principal to the Superintendent of Secondary Schools;
 - b. Thoroughly document the activities and details of the allegations or event; and
 - c. Secure evidence (if applicable).
6. I further understand that I have an affirmative duty to report all actual or suspected cases of child abuse, abandonment, or neglect to Florida Department of Children and Families either by phone at 1-800-96Abuse or online at www.dcf.state.fl.us/abuse/report/.
7. We understand that consistent with Fla. Stat. 39.203, any person, official or institution, including employees, who report in good faith any instance of misconduct, child abuse, abandonment, or neglect, will be immune from any civil or criminal liability. Additionally, as provided by Fla. Stat. 768.095, any employer who discloses information about a former or current employee in response to a requestor inquiry is immune from civil liability for such disclosure or its consequences unless it is shown by clear and convincing evidence that the information disclosed was knowingly false or violated any civil right of the employee.
8. I further understand that every school that accepts scholarships students under the John McKay Scholarship for Students with Disabilities (Fla. Stat. 1002.39) or the Corporate Tax Credit Scholarship Program (Fla. Stat. & 220.187) must comply with the terms of the Ethics Education Act. In addition, I acknowledge that all Instructional Personnel and School Administrators are required as a condition of employment to complete training on this Code of Ethics.

Employee Signature

Date

Print Name

School